

The following guidelines apply when submitting a session proposal:

- a. Submit the proposal to only one section or focus group. There is an option to identify potential session cosponsors inside the proposal form. Union session proposals should not include other cosponsors, nor should Union be a sponsor of other sessions.
- b. Session topics must be based on scientific criteria or results. Proposals for memorial, tribute or celebratory sessions cannot be considered for the meeting program.
- c. Convener information must be included with the proposal. At least one convener is required with a maximum of four per session. All conveners must agree to be a convener on the session before their name can be added.
- d. The Program Committee is responsible for approving all session proposals. (The Hydrology Technical Committees will approve sessions submitted to technical committee topics.) Notification about the status of your proposal will be sent via e-mail. Instructions and guidelines about convening sessions will also be distributed at this time, including inviting speakers, promoting the session, and the abstract submission guidelines.